

HAITI ORPHANAGE PROJECT ESPWA LIMITED T/A 4HAITI.IE (ESPWA) GENERAL TERMS AND CONDITIONS FOR PROJECT WORK

Volunteers and Fitness to Participate

Volunteers should ideally be aged between 18 and 70 to apply. Exceptions may be made at the sole discretion of Espwa. Volunteers should be fit to work during the project and must complete the separate medical questionnaire whereby their doctor declares they are fit to take part in the project. Neither Espwa nor its officers, employees nor agents will be responsible for any damage, loss or liability arising from information supplied or withheld about the health of a volunteer which is or may be material to their participation. If at any time or for any reason Espwa considers a volunteer unsuitable for the challenge, it reserves the right at its absolute discretion to cancel the application or to cease any involvement by the volunteer in the project.

Sponsorship and Fundraising

All volunteers agree to raise a minimum of €1,000 to participate in an Espwa project in addition to and separate from covering travel, accommodation and insurance costs. A deposit of €100 must be paid when applying to participate. The remainder of the volunteer's sponsorship of €900 must be received prior to travel to Haiti. All sponsorship money raised by a volunteer for Espwa must be given to Espwa including any excess raised over and above the minimum target of €1,000. All unused funds will be held to the credit of the volunteer for future projects unless allocated by that volunteer to be used by Espwa or credited to another volunteer. A separate record of all financial transactions will be maintained for each individual volunteer.

Passport Requirements

Volunteers' passports must be valid for 6 months beyond the date of departure and must have at least 4 consecutive blank pages. Passport control and immigration authorities will reserve the right to refuse entry. Volunteers should be aware that it may be necessary to transit through one or more of the following countries en route to Haiti: USA, Canada, Dominican Republic, EU. Neither Espwa nor its officers, employees nor agents will be responsible for any damage, loss or liability arising from refusal of entry by either the authorities in Haiti or in any transit country.

Use of Espwa Name

Volunteers may only use the Espwa name and their involvement with Espwa to fundraise for Espwa or to raise sponsorship for the project and not for any other purpose whatsoever or for personal gain.

Liability

Each and every volunteer accepts and acknowledges that neither Espwa nor its officers, employees, or agents will be responsible in anyway or have any liability whatsoever for any damage, loss, injury including personal injury, illness, cost or liability of any nature arising out of or consequent upon participation by a volunteer in the project, including but not limited to any damage, loss, illness, injury including personal injury or liability of any nature arising out of or resulting from the volunteers stay in Haiti, travelling to or from Haiti, fundraising activities undertaken by the volunteers or their supporters for the purpose of participating in a project or otherwise for Espwa, any extension of the stay of the volunteer in Haiti or in any transit or neighbouring country or howsoever arising.

Insurance

Espwa will arrange limited travel insurance for each volunteer which is mandatory as it provides for Medical Evacuation in the case of a serious injury. The cost of this insurance will be borne by the volunteer. A copy of the policy will be made available in advance of departure. It is the volunteer's sole responsibility to ensure that the cover provided by this policy meets with their individual requirements and should they require additional or specific cover, full responsibility for making any such arrangements and the cost of such additional cover shall be the sole responsibility of the volunteer. In accepting a place and participating in the project, you understand and acknowledge that you are subject to, and accept, the Terms and Conditions prescribed by the insurers.

Vaccinations

It is a matter for each volunteer to ensure that they have received the appropriate vaccinations or other medications prior to travelling. Volunteers should therefore contact their GPs and/or the Tropical Medical Bureau and follow their advice in relation to any inoculations and / or medicine required for travel to Haiti. It is important to remember that Haiti is a malarial area.

Data Protection/Consent to use

Information you supply may be used by us, or by our agents and / or service providers, for the purposes of your participation in the project. We may share your personal data with our agents and / or service providers, and in so doing, may transfer information containing such data outside EU territory. Furthermore, we may need to obtain sensitive data relating to you, such as information concerning your medical status. By virtue of your participation in the project and in providing us with your personal data, you consent to all such information provided to us (including information relating to sensitive data) being so used, processed, disclosed, transferred and / or retained. Where you are providing personal data to us on behalf of another volunteer, you warrant and represent to us that, in respect of any such personal data which you provide, you have the authority of that volunteer to disclose such data to us, under the conditions and for the purpose set out above and, to give the requisite consents on behalf of any such volunteer.

Should you submit to us, photographs/video taken during your participation on the project, or write to us about your experiences on the project, you consent to such photographs/video and / or correspondence being used, published or circulated and/or retained by Espwa. In giving such consent, your right of ownership to such Intellectual Property remains unaffected.

Espwa reserves the right to refuse permission to any person to take part in the project. By signing the application form, you confirm and acknowledge that you have read and understood and will comply with these Terms and Conditions and that you are in good health and know of no reason why you should not participate in this project and that you accept full responsibility for your own health and well being.

Signed : _____ Dated: _____

Espwa is the abbreviated name for Haiti Orphanage Project Espwa Limited , trading as 4Haiti.ie, a company limited by guarantee, and is a Charity registered in the Republic of Ireland , CHY 19799.

Completed **Application Form(s)** and **General Terms and Conditions Form(s)** to be returned to:
Nuala Falvey, 63 Fernwalk, Greenfields, Ballincollig, Co. Cork

Completed **Medical Consent Form(s)** to be returned to:
Dr Helen Connolly, Carrigeen, Via Waterford, Co. Kilkenny